
**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 10 DECEMBER 2024
REPORTS OF COMMITTEES**

1. REPORT OF THE NARROMINE AUSTRALIA DAY COMMITTEE

The minutes of the Narromine Australia Day Committee Meeting held on 20 November 2024 at the Narromine Shire Council Chambers are attached (**See Attachment No. 1**).

RECOMMENDATION

That the recommendations from the minutes of the Narromine Australia Day Committee Meeting held on 20 November 2024 be adopted.

2. REPORT OF THE NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE

The report to and minutes of the Narromine Showground and Racecourse Advisory Committee Meeting held on 21 November 2024 at the Narromine Shire Council Chambers are attached (**See Attachment No. 2**).

RECOMMENDATION

That the report of the Narromine Showground and Racecourse Advisory Committee and the recommendations from the minutes of the Meeting held on 21 November 2024 be adopted.

3. REPORT OF THE NARROMINE AERODROME COMMITTEE

The minutes of the Narromine Aerodrome Committee Meeting held on 7 November 2024 at the Narromine Aerodrome are attached (**See Attachment No. 3**).

RECOMMENDATION

That the recommendations from the minutes of the Narromine Aerodrome Committee Meeting held on 7 November 2024 be adopted.

**MINUTES OF THE NARROMINE AUSTRALIA DAY COMMITTEE MEETING HELD IN
NARROMINE SHIRE COUNCIL CHAMBERS ON WEDNESDAY 20 NOVEMBER 2024**

PRESENT: Cr Les Lambert (Chair), Cr Stacey Bohm (Deputy Mayor), Ros Reid, Bob Davis, Viv Halbisch, David Taylor and Alison Attwater (Minute Secretary).

1. WELCOME

Cr welcomed those present and opened the meeting at 4.00 pm.

2. ELECTION OF CHAIR

RECOMMENDED Cr Bohm/Ros Reid, that Lambert be nominated for the position of Chair. Cr Lambert accepted the nomination and assumed the position of Chair.

3. APOLOGIES

RECOMMENDED Ros Reid/Viv Halbisch that the apology of Vikki Drew be accepted.

4. DECLARATION/CONFLICT OF INTEREST

Nil

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDED Ros Reid/Viv Halbisch that the minutes of the previous meeting of the Narromine Australia Day Committee held on 17 January 2024 be adopted as a full and accurate record of proceedings of that meeting.

6. BUSINESS ARISING FROM THE MINUTES

- The addition of poppers for children to be added to the catering list
- No raffle or 100 Club this year
- Lamingtons to be made smaller into finger size portions
- Cr Lambert to price a medal for the citizen of the "Crook – Nash" Citizen of the year
- Cr Bohm to organise Welcome to Country
- Narromine Boot Scooters to be contacted to perform
- Catering to remain the same as last year
- Flags and tattoos for children

7. GENERAL BUSINESS

- The breakfast will commence at 7.30 am in 2025.

**MINUTES OF THE NARROMINE AUSTRALIA DAY COMMITTEE MEETING HELD IN
NARROMINE SHIRE COUNCIL CHAMBERS ON WEDNESDAY 20 NOVEMBER 2024**

8. NEXT MEETING

The next meeting of the Narromine Australia Day Committee will be held on Tuesday, 14 January 2025, in Council's Chambers commencing at 4.00 pm. There being no further business, the meeting closed at 4.50 pm.

The Minutes (pages 1-2) were confirmed at a meeting held on the day of _____ 2025 and are a full and accurate record of the meeting held on 20 November 2024.

CHAIR

**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 21 NOVEMBER 2024**

PRESENT: Cr Judy Smith (Chair), Sally Packham (Narromine Pony Club), Phil Johnston (Director Community and Economic Development), Tristan Penson (Narromine Turf Club), Bill Gibbs (Narromine Show Society), Anthony Everett (Manager Waste and Community Facilities), and Alison Attwater (Minute Secretary).

1. WELCOME

The Chair welcomed those present and declared the meeting open at 3.05 pm.

2. APOLOGIES

RECOMMENDED: Tristan Penson/Sally Packham that the apologies of Clare Gill (Narromine Pony Club), Nick Powell (Narromine Show Society), John Redden (Narromine Turf Club), and Cr Lachlan Roberts be accepted.

3. DECLARATION/CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

RECOMMENDED Sally Packham/Bill Gibbs that the minutes of the previous meeting held on 22 February 2024 be accepted as a true and accurate record of the meeting.

5. BUSINESS ARISING FROM THE MINUTES

Nil

6. REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE

1) Follow-up Items

- It was noted that the Show Society and Turf Club are still working together on the PA system quote.
- It was advised that the security camera quote requires further consideration.

2) Work Health and Safety

Narromine Turf Club reported that there was an incident at the last race meeting in October 2024, where a horse went over the fence in front of the bar area. The Turf Club has liaised with Racing NSW, and a full report has been sent to Council. The fence has been repaired to Racing NSW standard.

3) Bookings

RECOMMENDED: Bill Gibbs/Tristan Penson that the information be noted

**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 21 NOVEMBER 2024**

**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE
Cont'd.**

4) Financial Report

RECOMMENDED: Bill Gibbs/Tristan Person that the Financial Report as presented is accepted.

5) Directors Report

RECOMMENDED: Tristan Person/Sally Packham that the Director's Report as presented be accepted.

7) GENERAL BUSINESS

It was advised that the Council's Community Strategic Plan is out for community consultation and that users are advised to submit any future showground proposals to Council by 31 January 2025. Discussion took place, and the Turf Club noted that the grandstand and jockey room require refurbishment and a new irrigation system. The Show Society noted that that pavilion requires a new kitchen area.

8) NEXT MEETING

The next meeting of the Narromine Showground and Racecourse Advisory Committee will be held on 20 February 2025, commencing at 3:00 p.m. at the Council Chambers.

There being no further business, the meeting closed at 3.45pm.

The minutes (pages 1-2) were confirmed on _____ 2025 and are a true and accurate record of proceedings of the meeting held on 21 November 2024.

CHAIR

REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 21 NOVEMBER 2024

1. FOLLOW-UP UP ITEMS

Conditions of Hire		ACTION: A new item is to be added to the terms and conditions stating that vehicles are strictly prohibited from accessing the track when hiring the showground and that the track is not part of the hire. OUTCOME: Terms and Conditions have been updated
PA System		ACTION: Narromine Turf Club and Narromine Show Society to liaise and create a new scope of work for a PA system. OUTCOME: New scope, if available, to be considered at this meeting
Bar Painting		ACTION: Council to obtain quotes to paint the bar area of the showground OUTCOME: Complete
Security Cameras		ACTION: Council to do a scope of work for security cameras at the showground OUTCOME: Quote to be presented at this meeting

RECOMMENDATION

That the information is noted.

2. WORK HEALTH AND SAFETY ISSUES

Have any other Work Health and Safety Issues arisen for further consideration?

Nil

RECOMMENDATION

That the information be noted.

3. BOOKINGS

REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 21 NOVEMBER 2024

Since the last meeting in February 2024, nine (9) functions have been held at the Narromine showground. Two (2) forward bookings are available for the next three months up to February 2025.

Name	Event Date
Narromine Turf Club	28 April 2024
Narromine Turf Club	24 June 2024
Narromine Turf Club	18 August 2024
Narromine Show Society	30 August 2024
Private Function (TBC)	13 September 2024
Private Function	20 September 2024
Narromine Turf Club	23 September 2024
Private Function	28 September 2024
Narromine Turf Club	19 October 2024
Narromine Turf Club	24 November 2024
Private Function (TBC)	30 November 2024

RECOMMENDATION

That the information be noted.

4. FINANCIAL REPORT

The Narromine Showground and Racecourse Advisory Committee Financial Report is reflected in **Attachment No. 1**.

RECOMMENDATION

That the Financial Report as presented be adopted.

5. Directors Report

Welcome everyone to our second NSRAC meeting of the year. As most of you will be aware, we have been in caretaker mode due to the recent council elections. We introduce our new Clr Judy Smith to the committee and welcome back Clr Lachie Roberts. We have seen many events at the showground in recent months, as spring seems to be the showground's busiest time. Congratulations to all involved with these events. Please remember that if you have issues at the showground, report them via the Council's website or to mail@narromine.nsw.gov.au as soon as possible so that they can be resolved quickly.

REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 21 NOVEMBER 2024

RECOMMENDATION

That the information be noted.

6. Next Meeting

The next Narromine Showground and Advisory Committee meeting will be held on Thursday, 20 February 2025, at 3.00 p.m. at the Council Chambers.

RECOMMENDATION

That the information be noted.

Phil Johnston

Director, Community, and Economic Development

Narromine Showground and Racecourse Advisory Committee

Balance Sheet Period Ending 25/10/2024

ASSETS

Cash at Bank	131,290.16
TOTAL ASSETS	131,290.16

LIABILITIES

Bonds Held	3,148.00
TOTAL LIABILITIES	3,148.00

NET ASSETS

128,142.16

EQUITY

Profit/(Loss) for the Period	- 2,828.41
Retained Earnings	130,970.57
TOTAL EQUITY	128,142.16

Narromine Showground and Racecourse Advisory Committee

Statement of Income & Expenditure Period Ending 25/10/2024

INCOME

Contributions		
Narromine Turf Club	1,404.55	
Narromine Show Society	-	
Narromine Shire	10,404.00	
Sundry	-	
		11,808.55
Fees		
Cottage Rent	1,848.80	
Other Facilities	389.09	
Stables	4,536.82	
		6,774.71
Other Income		
Grant - Amentities Building	-	
Loan - Amentities Building	-	
Interest		
		-
TOTAL INCOME		18,583.26

EXPENDITURE

Vandalism Repairs			-
Cleaning			-
Electricity			2,453.97
Insurance - Excess			-
Insurance			-
Repairs & Maintenance			
Buildings / Fixtures	8,224.42		
Grounds	870.00		
Plant	-		
Turf	-		
House Repairs	-		
Toilets	-	9,094.42	
Rates & Water			4,753.29
Wages & Security			5,105.45
Sundry			4.54
			21,411.67
TOTAL EXPENDITURE			21,411.67
PROFIT/(LOSS) YEAR TO DATE		-	2,828.41
ADJUSTED PROFIT/(LOSS) YEAR TO DATE		-	2,828.41

**MINUTES OF THE NARROMINE AERODROME COMMITTEE MEETING HELD AT THE NARROMINE
AERODROME ON THURSDAY 7 NOVEMBER 2024**

PRESENT: Cr Ewen Jones (Mayor/Chair), Cr Stacey Bohm (Deputy Mayor), Jane Redden (General Manager), Beryl Hartley (Narromine Gliding Club), Phil Johnston (Director Community and Economic Development), Anthony Everett (Manager Community Facilities), Grace Walker (Narromine Aviation Business Park Members), John McCallum (Narromine Aero Club), and Alison Attwater (Minute Secretary).

1. WELCOME

The Director of Community and Economic Development, welcomed those present, and the meeting was declared open at 3.00 p.m.

2. ELECTION OF CHAIR

RECOMMENDED Cr Stacey Bohm/Beryl Hartley, that the Mayor be nominated for the position of chair.

The Mayor accepted the nomination and assumed the role of Chair.

3. APOLOGIES

RECOMMENDED Cr Stacey Bohm/Beryl Hartley that the apology of Paul McCallum (Sky Park Resident), be accepted.

4. DECLARATION/CONFLICT OF INTEREST

Nil

5. CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

RECOMMENDED Cr Ewen Jones/Beryl Hartley, that the minutes of the previous meeting held on 27 February 2024 be accepted as a true and accurate record of the meeting.

6. BUSINESS ARISING FROM THE MINUTES

It was asked that the Aerodrome Reporting Officer, be congratulated on retrieving the logbook from the demolished building.

RECOMMENDED Beryl Hartley/Grace Walker that this information be noted.

7. REPORT TO NARROMINE AERODROME COMMITTEE

1) Follow-up Items

The draft copy of the Aerodrome entry sign was circulated, and the following changes were requested.

MINUTES OF THE NARROMINE AERODROME COMMITTEE MEETING HELD AT THE NARROMINE AERODROME ON THURSDAY 7 NOVEMBER 2024

- That triangles be changed to arrows.
- That it is named Narromine Aerodrome, not Narromine Airport.
- The Tourist Information Centre should be added to the signage.

These changes are to be made and emailed to the Committee for approval. Once approved, the sign can go into production.

An alternative additional business sign was also discussed. It was advised Council would provide the structure for this sign and that specifications will be emailed to the individual businesses to create their signage.

2) Work Health Safety

The following WHS Issues were reported.

- It was reported that Perimeter Road has three patches that require repair. Council advised that these patches will be filled with gravel.
Action: Council to patch Perimeter Road
- It was advised that there is a lot of snake activity at the Aerodrome. This was discussed, and it was decided that people be informed of this activity when they are inducted into the Aerodrome.
- It was reported that debris on the runway had increased. Council advised that this information was noted, and inspections would be increased.
- It was advised that runway 11/29 requires water. This was discussed, and it was decided that this infrastructure should be added when the appropriate funding stream becomes available.
- It was requested that the Aerodrome Evacuation Plan be emailed to the Committee.

Action: Council to email plan to Committee members.

RECOMMENDED Cr Stacey Bohm/Grace Walker that this information be noted.

8. GENERAL BUSINESS

Council reported that the centre line marking on the taxiway is complete.

Council advised that the Narromine Aerodrome Airside Vehicle Permit Application Form will soon be available online for completion.

**MINUTES OF THE NARROMINE AERODROME COMMITTEE MEETING HELD AT THE NARROMINE
AERODROME ON THURSDAY 7 NOVEMBER 2024**

9. NEXT MEETING

The next meeting of the Narromine Aerodrome Committee will be held on Tuesday, 25 February 2025, commencing at 4:00 p.m. at the Narromine Aerodrome.

There being no further business, the meeting closed at 4.40 p.m.

The minutes (pages 1-3) were confirmed on _____ 2025 and are a true and accurate record of proceedings of the meeting held on 7 November 2024.

CHAIR